

NEW **V.I.P.** ACCOUNT INFORMATION SHEET
(PLEASE PRINT)

THIS INFORMATION SHEET DOES NOT OBLIGATE THE CLIENT TO UTILIZE UNITED EXPRESS MESSENGERS, INC. FOR DELIVERY NEEDS AND THERE ARE
NO CHARGES FOR HAVING AN ACCOUNT
BILLS ARE DUES WITHIN 30 DAYS OF BILLING DATE

COMPANY NAME: _____

STREET ADDRESS: _____

CITY _____ STATE _____ ZIP _____

TELEPHONE # () _____ FAX # () _____

BILLING ADDRESS: _____

EMAIL ADDRESS: _____

NATURE OF BUSINESS: _____

OFFICE MANAGER: _____

ACCOUNTS PAYABLE: _____

REFERENCE DESCRIPTION: _____

EXAMPLE: PO#, CLIENT NAME OR SHOW #, SHOW TITLE, PROJECT NAME, EXT.

APPROXIMATE NUMBER OF DELIVERIES PER WEEK: _____

HOW DID YOU HEAR ABOUT US : _____

EXAMPLE: GOOGLE AD, YELP, FACEBOOK, TWITTER, BUSINESS NAME

NAME & TITLE (PLEASE PRINT) _____

SIGNATURE

DATE

PLEASE FAX THIS SHEET BACK TO 310-557-1600 OR EMAIL MICHEL@UEXMESSENGERS.COM

IF YOU HAVE ANY QUESTIONS PLEASE CALL 310-557-1000 AND ASK FOR MICHEL