

NEW **V.I.P.** ACCOUNT INFORMATION SHEET
(PLEASE PRINT)

THIS INFORMATION SHEET DOES NOT OBLIGATE THE CLIENT TO UTILIZE UNITED EXPRESS MESSENGERS, INC. FOR DELIVERY NEEDS AND THERE ARE **NO CHARGES FOR HAVING AN ACCOUNT**
BILLS ARE DUES WITHIN 30 DAYS OF BILLING DATE

COMPANY NAME: _____

STREET ADDRESS: _____

CITY _____ STATE _____ ZIP _____

TELEPHONE # () _____ FAX # () _____

BILLING ADDRESS: _____

EMAIL ADDRESS: _____

NATURE OF BUSINESS: _____

OFFICE MANAGER: _____

ACCOUNTS PAYABLE: _____

REFERENCE DESCRIPTION: _____

EXAMPLE: PO#, CLIENT NAME OR SHOW #, SHOW TITLE, PROJECT NAME, EXT.

APPROXIMATE NUMBER OF DELIVERIES PER WEEK: _____

HOW DID YOU HEAR ABOUT US : _____

NAME & TITLE (PLEASE PRINT) _____

SIGNATURE

DATE

PLEASE FAX THIS SHEET BACK TO 310-557-1600

IF YOU HAVE ANY QUESTIONS PLEASE CALL AND ASK FOR MICHEL